



NATIONAL ACADEMY OF PERFORMING ARTS  
A Company set up in 2004 under Section 42 of the Companies Ordinance, 1984

**INVITATION TO BID**  
Admin/0403/2026-01

# TENDER NOTICE

S.NO	SERVICE REQUIRED	DESCRIPTION
1.	NAPA 20-Year Celebration Commemorative Book	<p>Preparation, design, printing, and publication of a Coffee-Table Commemorative Book to celebrate 20 years of the National Academy of Performing Arts (NAPA).</p> <p><b>Scope of Work Includes:</b></p> <ul style="list-style-type: none"><li>• Research and archival audit</li><li>• Content development and editorial oversight</li><li>• Interviews and alumni profiling</li><li>• Historical documentation and institutional narrative</li><li>• Design and layout of 100–110 pages</li><li>• Archival and contemporary photography integration</li><li>• Hardcover printing with dust jacket</li><li>• Spot UV coating and colour management</li><li>• ISBN registration</li><li>• Printing of 1,000 copies</li><li>• Individual gift box packaging</li></ul> <p><b>Book Specifications:</b></p> <ul style="list-style-type: none"><li>• Size: 10" × 12"</li><li>• Matte art paper (135 gsm)</li><li>• Coffee-table hardcover format</li><li>• Print Run: 1,000 copies</li></ul> <p><b>Production Timeline:</b> 14–16 weeks (research, writing, design, proofing, printing, packaging)</p>

1. The bidding action shall be undertaken based on PPRA Rule 36(B) "Single Stage-Two Envelope (SS-TE)" open bidding procedure. The firms capable of carrying out this work are advised to furnish complete information in accordance with the requirements of bidding documents.
2. The Bidding documents containing detailed terms and conditions are available for the interested bidders at a non-refundable fee of PKR Rs. 1,000/- (Pak Rupees One Thousand Only).
3. Active taxpayer as per FBR's database i.e. active taxpayer (ATL).
4. Affidavit on stamp paper (that the firm has not been blacklisted by private, Govt., Semi Govt. and Autonomous Body).
5. Bidders may obtain further information from the office of undersigned, at address/email & telephone number given below.
6. All bids must be accompanied by a Bid Security / earnest money @ two percent (2%) of Bid value in shape of a Demand Draft / Pay Order in favour of National Academy of Performing Arts. Tenders without earnest money shall not be entertained.
7. The bids shall be delivered in a sealed envelope by hand or through registered mail/courier to the address given below on or before 26 March 2026 by 03:00 PM. The bids received after deadline shall not be entertained. The Technical Bids will be opened on the same day at 03:30 PM in the presence of bidders' representatives who choose to attend.
8. No bid will be accepted by post on the date of opening of bids.
9. National Academy of Performing Arts reserves the right to accept or reject any or all of the bids and cancel the tendering process in accordance with the PPRA rules.